**rental verification form**

|  |  |  |
| --- | --- | --- |
| **To** |  | **From** |
| [Name] |  | [Name] |
| [Address] |  | [Address] |
| [Phone number] |  | [Phone number] |
| [Email address] |  | [Email address] |
| [Fax Number] |  | [Fax Number] |

We have received an application for lease from your current/former resident. Please provide the following information. If you have any questions, please contact our office. Thank you for your time and attention.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Applicant/Resident Name | [Applicant Name] | | | |
| Address at your community | [Address] | | | |
| Length of residency: | [Length] | | | |
| Monthly Rent: | | $ [Amount] | | |
| Were rent payments made on time? | | Yes | No | |
| If no, how many times were they late in the past 12 months? | | [Month] | | |
| Are you involved in any eviction proceedings at this time? | | Yes | No | |
| If yes, please explain, | [Explain] | | | |
| Any noise complaints? | | Yes | No | |
| Any policy violations? | | Yes | No | |
| If yes, please explain, | [Explain] | | | |
| Would you rent to them again? | | Yes | | No |

**Additional Comments**

[Comments]

[Signature]

[Print Name]

[Title]

Date: [Date]

**Authorization**

I authorize the release of my rental history to [Company name] Companies.

[Signature]

Date: [Date]